**POLL PAD**

Opening Checklist

* Verify the case number matches the Poll Pad and the Printer
* Attach the printer power cord and plug it into an outlet
* Check the Roll of Paper, making sure it taut
* Power on the Printer
* Power on the Poll Pad
* Tap the Poll Pad icon (the P) to open the app
* Verify that the correct polling location is shown in the header of the home screen
* Verify that the Checkins counter shows zero (0)
* Verify the printer icon is green, tap it, and touch Print Test Receipt. Place test receipt in the white Daily Device Reports envelope (clipped to the large, white envelope titled “Main Envelope”.)

**Have a great Election Day!**